2024-25 LTI Proposal Form

**Please Download this form.**

Proposals are due **March 15, 2024.** Review the full call for proposals on the [A&S LDT website](https://learningdesign.as.virginia.edu/grants).

For full consideration, proposals must include:

* Completed proposal form, including a detailed project budget
* Brief email of support from your Chair or Program Director, sent directly to [asid@virginia.edu](mailto:asid@virginia.edu)

We strongly encourage those interested in submitting proposals to discuss their project with a member of the LDT instructional design team. Please contact the team at [asid@virginia.edu](mailto:asid@virginia.edu).

# Project Information

1. **Project Title**: Click or tap here to enter text.

2. **Project Lead** (the primary point of contact with A&S LDT. You can add collaborators below)

Name: Click or tap here to enter text.

Email: Click or tap here to enter text.

Department: Click or tap here to enter text.

3. **Collaborators**: List the name, computing ID, and department of any *faculty or graduate student* collaborators on this project.

Collaborator 1 Click or tap here to enter text.

Collaborator 2 Click or tap here to enter text.

Collaborator 3 Click or tap here to enter text.

Collaborator 4 Click or tap here to enter text.

4. **Intended Scope**: This project is expected to have an impact at which of the following levels?

One course

Two or more sections of the same course

Two or more courses in the same department

Program or department level, or interdisciplinary

# Project Details

*Please respond to each prompt separately.*

5. **Abstract:** Please include a short description of your project (250 words). Your abstract provides an introduction of your project and its goals. The abstracts of funded projects will be posted on the A&S Learning Design & Technology website.

Click or tap here to enter text.

6. Describe the **instructional challenge**(s) this project will address. (250 words)

Click or tap here to enter text.

7. What are the specific **activities** you propose to undertake to address this challenge? Please include a brief anticipated **timeline** for your activities. (500 words)

Click or tap here to enter text.

8. What are the **anticipated impacts** of your project on teaching, learning, and/or assessment? (250 words)

Click or tap here to enter text.

9. How will you **evaluate** the impact of your project on student learning? (250 words)

Click or tap here to enter text.

10. Describe any **relevant background work** or research already completed, if applicable.

Click or tap here to enter text.

# Budget

LTi funds can be used to support faculty stipends (average $2000, max $4000), graduate, and undergraduate wages, as well as equipment and services. Please review the [LTi webpage](https://learningdesign.as.virginia.edu/grants) for additional budget information.

## Summary

Please input the**total amounts you are requesting** in each of the following categories.

Faculty wages: Click or tap here to enter text.

Grad student wages: Click or tap here to enter text.

Undergrad student wages: Click or tap here to enter text.

OTPS (this includes equipment, supplies, software, etc): Click or tap here to enter text.

Total LTi Support Request: Click or tap here to enter text.

## Please enter a detailed budget explanation in the space below.

Click or tap here to enter text.

Please list the name of your department’s fiscal manager Click or tap here to enter text.

# Letter of Support

Please request a brief letter of support to be emailed by your chair or program director to [asid@virginia.edu](mailto:asid@virginia.edu)

Please provide the name of the person who will write this letter of support: Click or tap here to enter text.

# **Submitting your proposal**

Upload your proposal at <https://forms.office.com/r/JB1KDTRbUc> . Your file should be titled with the name of your project lead, as follows: LASTNAME\_LTIProposal\_2425