2024-25 LTI Proposal Form

**Please Download this form.**

Proposals are due **March 15, 2024.** Review the full call for proposals on the [A&S LDT website](https://learningdesign.as.virginia.edu/grants).

For full consideration, proposals must include:

* Completed proposal form, including a detailed project budget
* Brief email of support from your Chair or Program Director, sent directly to asid@virginia.edu

We strongly encourage those interested in submitting proposals to discuss their project with a member of the LDT instructional design team. Please contact the team at asid@virginia.edu.

# Project Information

1. **Project Title**: Click or tap here to enter text.

2. **Project Lead** (the primary point of contact with A&S LDT. You can add collaborators below)

Name: Click or tap here to enter text.

Email: Click or tap here to enter text.

Department: Click or tap here to enter text.

3. **Collaborators**: List the name, computing ID, and department of any *faculty or graduate student* collaborators on this project.

Collaborator 1 Click or tap here to enter text.

Collaborator 2 Click or tap here to enter text.

Collaborator 3 Click or tap here to enter text.

Collaborator 4 Click or tap here to enter text.

4. **Intended Scope**: This project is expected to have an impact at which of the following levels?

[ ]  One course

[ ]  Two or more sections of the same course

[ ] Two or more courses in the same department

[ ] Program or department level, or interdisciplinary

# Project Details

*Please respond to each prompt separately.*

5. **Abstract:** Please include a short description of your project (250 words). Your abstract provides an introduction of your project and its goals. The abstracts of funded projects will be posted on the A&S Learning Design & Technology website.

Click or tap here to enter text.

6. Describe the **instructional challenge**(s) this project will address. (250 words)

Click or tap here to enter text.

7. What are the specific **activities** you propose to undertake to address this challenge? Please include a brief anticipated **timeline** for your activities. (500 words)

Click or tap here to enter text.

8. What are the **anticipated impacts** of your project on teaching, learning, and/or assessment? (250 words)

Click or tap here to enter text.

9. How will you **evaluate** the impact of your project on student learning? (250 words)

Click or tap here to enter text.

10. Describe any **relevant background work** or research already completed, if applicable.

Click or tap here to enter text.

# Budget

LTi funds can be used to support faculty stipends (average $2000, max $4000), graduate, and undergraduate wages, as well as equipment and services. Please review the [LTi webpage](https://learningdesign.as.virginia.edu/grants) for additional budget information.

## Summary

Please input the**total amounts you are requesting** in each of the following categories.

Faculty wages: Click or tap here to enter text.

Grad student wages: Click or tap here to enter text.

Undergrad student wages: Click or tap here to enter text.

OTPS (this includes equipment, supplies, software, etc): Click or tap here to enter text.

Total LTi Support Request: Click or tap here to enter text.

## Please enter a detailed budget explanation in the space below.

Click or tap here to enter text.

Please list the name of your department’s fiscal manager Click or tap here to enter text.

# Letter of Support

Please request a brief letter of support to be emailed by your chair or program director to asid@virginia.edu

Please provide the name of the person who will write this letter of support: Click or tap here to enter text.

# **Submitting your proposal**

Upload your proposal at <https://forms.office.com/r/JB1KDTRbUc> . Your file should be titled with the name of your project lead, as follows: LASTNAME\_LTIProposal\_2425